

BIR FORM
2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)

REVENUE DISTRICT OFFICE NO. 54B - KAWIT, WEST CAVITE

Date of **PRIVATE IDENTIFIER REMOVED**

CERTIFICATE OF REGISTRATION

PRIVATE TIN REMOVED

PRIVATE NAME REMOVED

TIN ISSUANCE DATE
June 6, 2011

REGISTERING OFFICE

Head Office

Branch

PRIVATE ADDRESS REMOVED

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701/17-01A	January 1, 2025	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	1701Q	June 4, 2024	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)			
BUSINESS INFORMATION DETAILS				
TRADE NAME 1	JEAN VIRTUAL ASSISTANCE SERVICES		CATEGORY	REGISTRATION DATE
(PSIC)	62090-OTHER INFORMATION TECHNOLOGY AND COMPUTER SERVICE ACTIVITIES		Primary	June 4, 2024
Line of Business	VIRTUAL ASSISTANCE SERVICES			

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

BIR FORM

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I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

Atty. FABIAN CEASAR B. EXMUNDO
Chf. Asst. Revenue District Officer

ELMER F. CAROLINO

REVENUE DISTRICT OFFICER
(Signature over Printed Name)

JUN 05 2024

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.